**Individualization Phase Committee meeting on Tuesday, January 10, at 3:30pm**

* Welcome (Dr. Wilson)
* Announcements (Dr. Wilson)
	+ Many opportunities for scholarly education projects, medical education awards upcoming
* Approvals (Dr. Wilson)
	+ December Meeting Minutes
	+ 2023-24 Academic Calendar: change TTR to first two weeks of Block 14, so students can now take courses in Block 13
	+ Changes to the updated Common Assessment form: ability to op out
* Check Ins
	+ Student (Alicia)
		- Currently in Block 11 working on final projects for SHS and Science of Medicine
		- Have our schedules for Block 13 TTR
		- 9 weeks until match day
	+ Campus (Campus directors)
		- Asheville: converting several courses away from permission-only
		- Charlotte: onboarding new staff member
		- Greensboro, Wilmington, Raleigh, Central: no updates
* Dashboard Report (Mindy McKinney)
	+ All Class of 2023 students minus 1 have completed ACLC certification
	+ 1 new critical care course based in Asheville VA
* Brief review of Course Director/Coordinator Canvas site (Mindy McKinney)
* Mid-year Course Reports Review
	+ Acting Internship (Dr. Wilson)
		- Generally fantastic reviews, all but 1 within good duty hours (<80 hours)
		- Those that have lower reviews typically due to not enough autonomy
		- Challenges w/ midpoint feedback forms not getting filled out
	+ Electives (Dr. Larson)
		- 2- and 4-week electives that are clinical, research, and away
		- Overall, very high ratings with great obtainment of education objectives, most duty hours are <30 to 30-40 hours
		- Still room for growth on observations, appropriate autonomy
		- 2021-2022 94% get honors on 4-week electives
	+ Critical Care (Dr. Maguire)
		- Evaluations overall very positive
		- New Rex and Asheville courses increase overall critical care capacity greatly
	+ Advanced Clinical Selective (Dr. McEachern)
		- Wide range of selectives
		- Overall, very high ratings
		- Students value clear and early defining of learning objectives and statement of ways they will be assessed throughout the month, balance of autonomy with appropriate supervision, feeling like they are a valued member of the team
		- Professional growth assessment has been positive experience, will be useful tool for assessing core competencies as we move towards competence-based assessment
		- Working on increasing observation of history and physical
	+ Transition to Residency (Dr. Li)
		- Working to improve interprofessional experiences
* LCME Accreditation (Dr. Enarson)
	+ Next scheduled LCME visit: 2028
	+ Focus on Element 9.3: focus on clinical supervision of medical students