**Individualization Phase Committee meeting on Tuesday, January 10, at 3:30pm**

* Welcome (Dr. Wilson)
* Announcements (Dr. Wilson)
  + Many opportunities for scholarly education projects, medical education awards upcoming
* Approvals (Dr. Wilson)
  + December Meeting Minutes
  + 2023-24 Academic Calendar: change TTR to first two weeks of Block 14, so students can now take courses in Block 13
  + Changes to the updated Common Assessment form: ability to op out
* Check Ins
  + Student (Alicia)
    - Currently in Block 11 working on final projects for SHS and Science of Medicine
    - Have our schedules for Block 13 TTR
    - 9 weeks until match day
  + Campus (Campus directors)
    - Asheville: converting several courses away from permission-only
    - Charlotte: onboarding new staff member
    - Greensboro, Wilmington, Raleigh, Central: no updates
* Dashboard Report (Mindy McKinney)
  + All Class of 2023 students minus 1 have completed ACLC certification
  + 1 new critical care course based in Asheville VA
* Brief review of Course Director/Coordinator Canvas site (Mindy McKinney)
* Mid-year Course Reports Review
  + Acting Internship (Dr. Wilson)
    - Generally fantastic reviews, all but 1 within good duty hours (<80 hours)
    - Those that have lower reviews typically due to not enough autonomy
    - Challenges w/ midpoint feedback forms not getting filled out
  + Electives (Dr. Larson)
    - 2- and 4-week electives that are clinical, research, and away
    - Overall, very high ratings with great obtainment of education objectives, most duty hours are <30 to 30-40 hours
    - Still room for growth on observations, appropriate autonomy
    - 2021-2022 94% get honors on 4-week electives
  + Critical Care (Dr. Maguire)
    - Evaluations overall very positive
    - New Rex and Asheville courses increase overall critical care capacity greatly
  + Advanced Clinical Selective (Dr. McEachern)
    - Wide range of selectives
    - Overall, very high ratings
    - Students value clear and early defining of learning objectives and statement of ways they will be assessed throughout the month, balance of autonomy with appropriate supervision, feeling like they are a valued member of the team
    - Professional growth assessment has been positive experience, will be useful tool for assessing core competencies as we move towards competence-based assessment
    - Working on increasing observation of history and physical
  + Transition to Residency (Dr. Li)
    - Working to improve interprofessional experiences
* LCME Accreditation (Dr. Enarson)
  + Next scheduled LCME visit: 2028
  + Focus on Element 9.3: focus on clinical supervision of medical students